



# City of Loma Linda Official Report

Karen Gaio Hansberger, Mayor  
Floyd Petersen, Mayor pro tempore  
Robert Christman, Councilmember  
Stan Brauer, Councilmember  
Robert Ziprick, Councilmember

COUNCIL AGENDA: May 11, 2004  
TO: City Council  
VIA: Dennis R. Halloway, City Manager  
FROM: Pamela Byrnes-O'Camb, City Clerk  
SUBJECT: Minutes of April 13 and 27, 2004

## **RECOMMENDATION**

It is recommended that the City Council approve the Minutes of April 13 and 24, 2004.

City of Loma Linda

City Council Minutes

Adjourned Regular Meeting of April 13, 2004

An adjourned regular meeting of the City Council was called to order by Mayor Petersen at 6:03 p.m., Tuesday, April 13, 2004, in the City Council Chamber, 25541 Barton Road, Loma Linda, California.

Councilmen Present: Mayor Floyd Petersen  
Mayor pro tempore Karen Gaio Hansberger  
Robert H. Christman  
Stan Brauer  
Robert Ziprick

Councilman Absent: None

Others Present: City Attorney Richard E. Holdaway

No public participation comments were offered upon invitation of the Mayor.

**Scheduled Items**

**CC-2004-037 – March 2, 2004 Election Results**

- a. Council Bill #R-2004-11 – Confirming the March 2, 2004 Election Results
- b. Oath of Allegiance to City Councilmen-elect
- c. Presentation of Certificates of Election to City Councilmen-elect
- d. Remarks from Councilmen

The City Clerk presented the March 2, 2004 election results.

**Motion by Christman, seconded by Ziprick and unanimously carried to adopt Council Bill #R-2004-11.**

**Resolution No. 2320**

A Resolution of the City Council of the City of Loma Linda, California reciting the fact of the General Municipal Election held on March 2, 2004, declaring the result and such other matters as provided by law

The City Clerk then administered the Oath of Allegiance to City Councilmen-elect Robert H. Christman, Stan Brauer, and Karen Gaio Hansberger and presented each with a Certificate of Election.

Each introduced and thanked family members for their support during not only the election process but for the past years of serving on the City Council. They also thanked the voters of Loma Linda for the confidence placed in them, remarked about the City's achievements over the past four years and commended staff.

The meeting adjourned at 6:18 p.m.

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City Clerk

City of Loma Linda

City Council Minutes

Regular Meeting of April 13, 2004

A regular meeting of the City Council was called to order by Mayor Petersen at 7:00 p.m., Tuesday, April 13, 2004, in the City Council Chamber, 25541 Barton Road, Loma Linda, California.

Councilmen Present:	Mayor Floyd Petersen Mayor pro tempore Karen Gaio Hansberger Robert H. Christman Stan Brauer Robert Ziprick
Councilman Absent:	None
Others Present:	City Attorney Richard E. Holdaway

Councilman Ziprick led the invocation and Pledge of Allegiance. No items were added or deleted.

**Oral Reports/Public Participation**

Rebecca Ludwig, 11171 Oakwood Drive, spoke regarding lack of parking at the Loma Linda Springs Senior Apartment complex and what appeared to be discriminating practices regarding rents, as well as other issues relating to senior housing. City Attorney Holdaway indicated that in his opinion, the complaints regarded HUD regulations, which were beyond the jurisdiction of the City, but suggested that the item could be referred to staff to look into issues that were within the City's jurisdiction. Mayor Petersen referred Ms. Ludwig to the City Clerk.

George Karim, 25538 Portola Loop, spoke regarding the easement between the individual properties and the problems the easements have caused among neighbors, particularly when the areas are not maintained. He asked the City Council for assistance in resolving the problem. Community Development Director Woldruff indicated that staff agreed to assist in modifying the purpose of the easement and recordation of the modification; however, consensus of all the property owners was required. If consensus could not be reached, then it became a civil issue to be resolved by a court of law. Mayor Petersen referred the item to the City Clerk.

Mayor Petersen then acknowledged Molly Penning, Nicole Wassef, and Sanju Zacharias, who received awards for volunteering in excess of 562 hours at the Loma Linda Branch Library, and commended them for their community spirit.

**Scheduled and Related Items**

**CC-2004-038 – Re-organization**

- a. Election of Mayor
- b. Election of Mayor pro tempore

Mayor Petersen stated that he had served the City as Mayor for eight years and although it was very interesting and rewarding, he would decline nomination at this time. He thanked his family for supporting him and staff for the efforts and excellent rapport with the public they served as well as City Council. He reviewed the duties of the position of Mayor and the progress the City has made.

He then turned the meeting over to the City Clerk to conduct the election for the position of mayor. Councilmember Hansberger was nominated.

**Motion by Petersen, seconded by Ziprick and unanimously carried to close nominations.**

**Motion by Ziprick, seconded by Brauer and unanimously carried to cast a unanimous ballot for Karen Gaio Hansberger as Mayor.**

Mayor Hansberger then conducted the election for the position of Mayor pro tempore. Councilmember Petersen was nominated.

**Motion by Ziprick, seconded by Hansberger and unanimously carried to close nominations and cast a unanimous ballot for Floyd Petersen as Mayor pro tempore.**

CC-2004-039 – Proclamation declaring April 2004 as Child Abuse Prevention Month

Mayor Hansberger summarized the proclamation and noted that the representative of the Children's Fund was ill and could not be present. The proclamation would be forwarded. She also urged all citizens to be aware of the happenings in their neighborhood, noting that because of awareness, a difference could be made in a child's life.

CC-2004-040 – Proclamation declaring April 12-18 National Community Development Week

Mayor Hansberger summarized the proclamation, noting that the City received Community Development Block Grant Funds that were used to improve various areas of the City in addition to providing funds to organizations that provided services and assisted those within the lower income categories. She then presented the proclamation to Public Works Director Thaipejr.

CC-2004-041 – Proclamation declaring April 25-May 1 as Infant Immunization Week and the month of May as Toddler Immunization Month

Mayor Hansberger presented the proclamation to Veronica Ingersol, who stated that approximately 20 percent of all children are not immunized and many do not receive all immunizations. Many children are affected and even die from childhood diseases that could be prevented or minimized through immunization. She added that the County of San Bernardino offers immunization clinics throughout the County so that all children may benefit from immunization.

CC-2004-042 – Presentation by South Coast Air Quality Management District representative Dennis Yates

Mr. Yates explained via a Power Point presentation the duties and responsibilities of the South Coast Air Quality District, noting that the District was responsible for cleaning up 20 percent of the air and the State was responsible for cleaning up 80 percent of the air; the District had no control over planes, trains or boats. Some of the accomplishments of the District were the development of the Air Quality Management Plan and the introduction of the Mobile Air Toxic Exposure Study. The charts showed that the mass of vehicles and their emissions has had a negative impact on the air cleanup efforts of the District, and unless the air quality standards set by the Federal Government are met by the year 2010, California stood to lose billions of dollars of transportation funds. He then responded to questions.

Councilman Brauer stated that he has had occasion to call the 1-800 cut smog number with great response, and noted that the issue was dealt with in a very professional manner.

Mr. Yates reminded the public that the 1-800 cut smog number could be used to report violators of air quality standards, such as vehicles emitting oil fumes.

CC-2004-043 – Public Hearing – Appeal of Planning Commission Decision relating to Small Project Application No. 03-06 to require the removal of an existing driveway and approach on Mission Road, which is part of the approval for a garage conversion, construction of a new two-car garage and room addition at the rear of the property located at 25806 Mission Road

The public hearing was opened. Community Development Director Woldruff asked that the public hearing be continued because the applicant was not present. No other public testimony was offered.

**Motion by Ziprick, seconded by Brauer and unanimously carried to continue the public hearing to May 11 and to direct staff to notify the applicant.**

CC-2004-044 – Consent Calendar

**Motion by Christman, seconded by Petersen and unanimously carried to approve the following items:**

The Demands Register dated March 23, 2004 with commercial demands totaling \$355,321.47 and payroll demands totaling \$169,837.43.

The Demands Register dated March 31, 2004 with commercial demands totaling \$78,937.89.

The Demands Register dated April 13, 2004 with commercial demands totaling \$873,247.50 and payroll demands totaling \$182,596.00.

The Minutes of February 24 and March 9, 2004 as presented.

The March 2004 Treasurer's Report for filing.

The March Department of Public Safety Report for filing.

The installation of a water line in Barton Road, Lane Street, and State Street by El-Co Contractors, Inc. as complete and authorized recordation of a Notice of Completion.

The Certificate of Appropriateness for Precise Plan of Design 04-02 concerning a proposal to demolish an existing single-family residence located at 11023 San Juan Street, and to construct a two-story duplex on the 0.15-acre site.

A budget amendment to increase revenue and appropriate expenditures for land development inspection services.

The Chamber of Commerce Quarterly Report and disbursement of funds pursuant to Agreement with the City.

#### **Old Business**

CC-2004-045 – Council Bill #O-2004-01 (Second Reading/Roll Call) – Development Code Amendment 03-01 to add Chapter 17.82 to the Loma Linda Municipal Code relating to the establishment of an historical overlay zone district in the Mission Road area to preserve and enhance the area and associated historical and cultural resources and provide standards and guidelines for new development, adaptive reuse, restoration, rehabilitation, and demolition projects

Director of Community Development Woldruff stated that on March 9, the City Council requested revision to the proposed ordinance to delete reference to the Petersen Tract, a County area within the City's Sphere of Influence. She noted that at some point the areas within the City's Sphere of Influence would be studied and upon being annexed to the City would be added to the Historic Overlay Zone District.

**Motion by Christman, seconded by Ziprick and unanimously carried to waive reading of Council Bill #O-2004-045 in its entirety, direct the Clerk to read by title only and adopt on roll call vote.**

The Clerk read the title and called the roll with the following results:

Ayes:	Hansberger, Petersen, Christman, Brauer, Ziprick
Noes:	None
Abstain:	None
Absent:	None

#### **Ordinance No. 623**

An Ordinance of the City Council of the City of Loma Linda amending the Loma Linda Municipal Code to add Chapter 17.82 entitled Historic Mission Overlay District

#### **New Business**

CC-2004-046 – Appoint members to the Citizen Corps Council

Director of Public Safety Crawford presented the report, stating that the appointment of a Corps Council was a step to qualify for FEMA (Federal Emergency Management Agency) funds for citizen volunteer programs within the City. He went on to say that the Citizen Corps Program brought together leaders from law enforcement, fire services, emergency medical services, emergency management, volunteer organizations, and the private sector to provide oversight for involving citizens in emergency planning and response, homeland security, promoting family preparedness and safety through public education and outreach, training opportunities, and volunteer programs. All Citizen Corps Councils were administered by a public safety agency, such as law or fire. The Department of Public Safety would provide the administration for Loma Linda's Citizen Corps Council.

He then suggested the following for appointment: Phil Joley, President of the Chamber of Commerce or his designee to represent the business community; Norman H. Meyer, retired City Council Member and participant in the City's RACES Program as a citizen volunteer representative; Dick Wiley, long-time participant in City volunteer activities as the community's at large representative; Lucy Rebuch, Acting Head of Safety Office at the Jerry L. Pettis Memorial Veterans Administration Medical Center as a Federal institution representative; Ehren Ngo, Program Director for the Emergency Medical Care Program, LLU as the private institutions representative; L. Roo McKenzie, Head Principal of Loma Linda Academy as the private schools representative; David Rigalado, principal of Bryn Mawr School as the public schools representative; Lt. Hector Guerra of the Sheriff's Department and himself.

Motion by Christman, seconded by Petersen and unanimously carried to appoint members to the Citizen Corps Council as recommended.

CC-2004-047 – Appoint City Council Members to the following Boards/Commissions

- a. San Bernardino Associated Governments (SANBAG)
- b. Omnitrans
- c. Inland Valley Development Agency (IVDA)
- d. San Bernardino International Airport Authority (SBIAA)
- e. Solid Waste Management Board
- f. San Bernardino Valley Municipal Water District Advisory Commission on Water Policy
- g. California Joint Powers Insurance Authority Board of Directors (CJPIA)
- h. Board of Directors Confire JPA
- i. Zone 3 Flood Control

Councilman Brauer indicated that he had a conflict with the day and time of the Confire JPA meeting and therefore could not attend; however, he would serve as the alternate. Mayor Hansberger suggested that a different day and time be considered, and Councilman Brauer indicated that he would continue to serve if the meeting day were changed.

**Motion by Petersen, seconded by Christman and unanimously carried to retain current representation on the above committees/commissions, with the exception of the Zone 3 Flood Control Board wherein the Mayor automatically serves as Delegate: SANBAG: Christman Delegate; Petersen Alternate; Omnitrans: Petersen Delegate; Christman Alternate; IVDA: Hansberger and Christman Delegates, Petersen Alternate; SBIAA: Christman Delegate, Hansberger Alternate; Solid Waste Management Board: Petersen Delegate, Brauer Alternate; San Bernardino Valley Municipal Water District Advisory Commission on Water Policy: Brauer Delegate, Petersen Alternate; CJPIA: Brauer Delegate; Confire JPA: Brauer Delegate, Petersen Alternate; Zone 3 Flood Control: Hansberger Delegate, Petersen and Ziprick Alternates.**

Reports of Councilmen

Mayor pro tempore Petersen reminded Council Members of the General Plan Workshop scheduled for Monday, April 19 and expressed concern about the lack of interest in the General Plan on a citywide basis.

Councilman Brauer commented that women mayors serve a number of the East Valley cities. He also asked about a curfew in the City. Lt. Guerra responded that when cities incorporate, they often adopt the County's curfew laws, as was the case with Loma Linda; therefore the curfew is 10:00 p.m. He indicated that there were exceptions, such as work and emergencies.

Mayor pro tempore Petersen asked about the South Hills, particularly the signing of the trails, so those utilizing the hills for recreation don't trespass on private property. Councilman Ziprick responded that the Parks, Recreation & Beautification Committee along with the Trails Committee were working on the trail system and would be submitting a report to the City Council relating to the location of trails, recommendations for designation of open space areas as well as developable areas as they relate to the General Plan.

Director of Community Development Woldruff added that the Committees, Public Works and Community Development were working to develop a South Hills Trails Master Plan, which was an assignment from the City Council. A subcommittee was formed of representatives of the different trails interests (biking, hiking, etc.) to assist in the preparation of the Master Plan.

Reports of Officers

Director of Community Development Woldruff reminded the City Council that the General Plan Workshop on April 19 was scheduled as a joint meeting with the Planning Commission, and that the public was invited.

The City Council recessed at 8:15 to allow conclusion of the Agency Board meeting and reconvened at 8:25 p.m. with members present.

CC-2004-048 – Closed Session – Conference with Legal Counsel – Existing Litigation (Government Code Section 54956.9(a) Noel Christensen and Citizens Alliance of Loma Linda (“CALL”) vs. City and City Council, Case No. SCVSS 106980

The City Council immediately recessed to consider the closed session item as listed, and reconvened at 9:27 p.m. with all members present. City Attorney Holdaway announced that the City Council met with Legal Counsel and gave direction. There was no final action to report.

The meeting adjourned at 9:27 p.m.

Approved at the meeting of

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City Clerk

PENDING CITY  
COUNCIL APPROVAL

City of Loma Linda

City Council Minutes

Regular Meeting of April 27, 2004

A regular meeting of the City Council was called to order by Mayor Hansberger at 5:30 p.m., Tuesday, April 27, 2004, in the City Council Chamber, 25541 Barton Road, Loma Linda, California.

Councilmen Present:	Mayor Karen Gaio Hansberger Mayor pro tempore Floyd Petersen Robert H. Christman Stan Brauer Robert Ziprick
Councilman Absent:	None
Others Present:	City Manager Dennis Halloway City Attorney Richard E. Holdaway

CC-2004-049 – Closed Session – Conference with Legal Counsel – Existing Litigation (Government Code Section 54956.9(a) Noel Christensen and Citizens Alliance of Loma Linda ("CALL") vs. City and City Council, Case No. SCVSS 1069801

The City Council immediately recessed to consider the closed session item and reconvened at 7:04 p.m. with all members present. City Attorney Holdaway announced that the City Council met with Legal Counsel and gave direction. There was no final action to report.

Mayor Hansberger led the invocation and Pledge of Allegiance. No items were added or deleted.

**Oral Reports/Public Participation**

Councilman Christman reported that the San Bernardino International Airport Authority had negotiated loans from its member agencies; the FAA had recently provided a grant to the SBIAA, and the SBIAA was beginning to repay its debt to its member Agencies. He then presented a check in the amount of \$30,000 and indicated that refinancing debt was in the process and when completed, future payments would be made to satisfy debt to its member agencies.

**Scheduled and Related Items**

CC-2004-050 – Commendation honoring Maurice A. Calderon, Sr. Vice President of Governmental Affairs and Community Development at the Arrowhead Credit Union, San Bernardino

Mayor Hansberger summarized the commendation and stated that she would be making a presentation to Mr. Calderon at an event at which he would be receiving the Premio Ohtli Award, an award given by the Mexican Ministry of Foreign Affairs recognizing those who have proven their excellence, are role models for society, and have contributed to the well-being of communities of Mexican origin in the United States.

CC-2004-051 – Consent Calendar

**Motion by Brauer, seconded by Ziprick and unanimously carried to approve the following items:**

The Demands Register dated April 27, 2004 with commercial demands totaling \$174,614.50.

Council Bill #R-2004-12.

**Resolution No. 2321**

A Resolution of the City Council of the City of Loma Linda, approving the application for Land and Water Conservation to fund handicapped accessible restrooms at the Elmer Digneo Park

CC-2004-052 – Workshop regarding structure and staffing of the Fire Department

Director of Information Systems Hettrick presented the Department of Public Safety Study which identified the types of calls by counts, percent, incidents by year, as well as mutual aid given and received. The study also provided organizational charts from 1998 through 2004, showing the changes in the Department's staffing, particularly the transitional changes from three Division Chiefs to no Division Chiefs and the effect on the Department and distribution of duties. The Study also reviewed the various levels of service and the changes that occurred with Paid Call Firefighter Program staffing diminishing and when the Paramedic Program was implemented.



Mr. Hettrick reviewed three levels of service plans for the 2004-2005 fiscal year:

Maximum Plan with a full time staffing pool of six Captains, six Engineers and six Firefighter/Paramedics and a Firefighter Apprentice Staffing Pool of six. Shift Staffing Assignments would consist of two Captains, two Engineers, two Firefighter/Paramedics and two Apprentice Firefighters at a personnel cost of \$1,994,758 and a total cost of \$2,566,448.

Medium Plan with a full time staffing pool of six Captains, six Engineers, and six Firefighter Paramedics with shift staffing of two Captains, two Engineers and two Firefighter Paramedics at a personnel cost of \$1,772,450 and a total cost of \$2,344,140.

Minimum Plan with a full time staffing pool of three Captains, six Engineers, six Paramedics and three Apprentices with shift staffing of one Captain, two Engineers, two Paramedics and one Firefighter Apprentice at a personnel cost of \$1,551,437 and a total cost of \$2,123,127.

He also discussed the possibility of contracting out the fire services and reviewed various staffing/equipment options.

Director of Public Safety Crawford presented a history of fire protection services in general as well as service in Loma Linda and outlined issues including:

- 1) What does the community want as to type of service and level of service?
- 2) What can the community provide and what is the community willing or able to pay?
- 3) The level of risk, which is the difference between the desired type and level of service and the ability to provide (pay for) that service. Is the level of risk acceptable or unacceptable?

Chief Crawford explained that although the Fire Department started out as an all volunteer Department, the Department of Public Safety was established which was comprised of full time (career) and part-time (paid call) firefighters. The Department was in charge of animal control, fire prevention and parking control, which were handled by firefighters, in addition to fire, emergency management and rescue. Eventually the firefighters were removed from the other duties and firefighters functioned as emergency responders. The Fire-based Paramedic Service component was established to provide the level of service the community requested.

Changes have occurred and continue to occur in the types of calls, increase in calls for service, levels of emergency services provided, and mandates for safety and training. He noted that the Department provided services for major medical institutions, other medical institutions and facilities, educational institutions, commercial centers and businesses, residential neighborhoods of varying types, and wildland areas as well as participation in mutual aid responses.

Chief Crawford explained further that services are provided via "companies" comprised of personnel and equipment that respond and function as a unit. In Loma Linda's case, a "Medic Squad Company" consists of two people; an "Engine Company" consists of a minimum of three people. Three people are also the accepted minimum for a "Truck Company" or a "Brush Engine Company" that may be used, depending on the incident.

Chief Crawford went on to explain the level of service the Department is currently providing to the City, i.e., a Medic Squad (with two people), a Medic Engine (with three people) plus an additional Engine or Truck Company (with three people), for a total on-duty staffing level of eight. Of those eight, six are full-time/career personnel; two are part-time/PCF personnel who are assigned to a regular work schedule. He also went on to explain the difference between a "true" Medic Engine, which has four personnel (permitting the Engine Company to still remain a functional response unit even though the Paramedic has gone with a patient to the hospital Emergency Room in the transporting ambulance), versus a Medic Assessment Engine, which has three personnel, and is what we currently are providing (typically, the Paramedic assess the patient, then turns ultimate care over to the ambulance paramedic; if the Engine Paramedic has to accompany the patient, then the Engine is taken out of service during the follow-up).

Chief Crawford concluded his presentation by expressing his opinions regarding the levels of service that are appropriate if the City continues to provide fire protection services directly, or if a contract is entered into with an outside agency for those services.

He then responded to questions.

Captains Roddy and Rice, representing the Loma Linda Professional Firefighters, showed a Power Point presentation that included: the mission, vision, and objectives of the Professional Firefighters; California Constitution requirements; examples of emergency management and fire service responses, a history of Department staffing levels and ratios relating to firefighter/population of Loma Linda and surrounding

cities; national standards relating to response times and levels of service; comparable levels of service; target hazards in the city and surrounding areas, such as the high rise buildings of LLUMC and the VA Medical Center, elderly residential complexes, student housing, mobile home parks, commercial centers, schools, high pressure pipe lines, the railroad, and wild land interface.

In addition, they talked about increase in staffing to respond to the demands of development; the possibility of other stations to address response times to remote areas such as the South Hills or highly developed areas such as the northeast portion of the city; streamlining operations by assigning Code Enforcement, Animal Control and Parking Enforcement to other departments; duty coverage, revenue opportunities, and the cost of providing services.

Extensive discussion followed.

**By common consent, the Maximum Plan (6 each of Captains, Engineers, Firefighter/Paramedics, Apprentice Firefighters) was approved; staff to submit options regarding recovering the cost of providing paramedic services as well as short-term relief relating to administration of the Department, including Chief Officer staffing levels.**

The meeting adjourned at 10:15 p.m.

Approved at the meeting of

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City Clerk